



## St Michael & All Angels

“Blessing our community in Jesus’ name for the transformation of us all.”

### **Minutes of Annual Parochial Church Meeting held 5<sup>th</sup> May 2022 at Hawthorn Community Centre and via Zoom**

#### **The Five Marks of Mission**

1. To proclaim the Good News of the Kingdom
2. To teach, baptise and nurture new believers
3. To respond to human need by loving service
4. To transform unjust structures of society, to challenge violence of every kind and pursue peace and reconciliation
5. To strive to safeguard the integrity of creation, and sustain and renew the life of the earth

**Vestry Meeting** opened with prayer at 6:07pm.

Prayers of thanksgiving were offered for those present, for wisdom and guidance on the topics of discussion during the meeting, and for members of the community unable to be present at the meeting.

The meeting was held in person at Hawthorn Community Centre and also as a virtual meeting via Zoom video conferencing for those unable to attend in person.

#### **1. Present**

In person - Rev'd Paul Paterson, Jill Paterson, Evelyn Izod, Mike Sawyers, Chris Carr, Sara Carter, Maureen Hunter, Irene Etherington and Richard Hazlerigg.  
Via Zoom - Octavian Lazin and Hanneke Lazin

#### **2. Apologies for absence**

None.

#### **3. Minutes of previous meeting**

All in favour, accepted as a true and correct record.

#### **4. Matter Arising**

There were no matters arising.

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#### **4. Election of Churchwardens**

Octavian Lazin is to continue as Churchwarden.

Having had difficulty in encouraging anyone to volunteer as a second Churchwarden, the Chairman suggested that the post be made available on an annual basis. Accordingly, Mike Sawyers offered to stand as Churchwarden and to review the position after a year.

The Chairman – on behalf of all present – thanked Octavian for continuing in office, for all the work he does and also to Mike for stepping forward to take up the post of Churchwarden; this is very much appreciated.

The Annual Vestry Meeting closed at 6:11pm.

### **Minutes of Annual Parochial Church Meeting**

The meeting opened at 6:12pm

#### **1. Minutes**

The Minutes of the previous Annual General Meeting of the PCC held in April 2021 were accepted as a true and correct record; all in favour.

#### **2. Matters Arising**

There were no matters arising not covered elsewhere on the agenda.

#### **3. Treasurer's Report**

Mike Sawyers, as Treasurer, reported on the statement of accounts for 2021, noting that income from the collection plate remained similar to 2020, but with regular donations being down by £300.

Reclaimed Gift Aid was £3,210.44.

2021 raised £16,613 showing a reduction compared to 2020 (£20,700).

Income from card payments via SumUp was increased from £2575 (2020) to £4133 in 2021.

Churchyard upkeep costs were £1,260

Energy costs were down by £344 to £265 due to the Church being closed.

Parish Share for 2021 was £10,704 and for 2022 is now £12,828 and is on track to be met in full.

Total amounts held £57,402.24 compared to £54,722.08 an increase in some very challenging times.

Accounts to be signed off by Paul Harrison.

Thank you for all Mike's hard work for taking care of our accounts and to Paul Harrison for his audits of the accounts.

#### **4. Chairman's Report**

Rev'd Paul Paterson in his capacity as Chairman gave a comprehensive report on the past year in the life of the church and PCC (a copy of the report will be available in the Church box for anyone to read).

Church attendance is essentially unchanged, with people gaining confidence to come back to Church. Online services were started in March 2020 and are

continuing to be produced because the viewing numbers are greater than those attending services in church.

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Our annual Carols by Candlelight 2021 service was online, as in the previous year, because of the prevalence of covid infections; again this had a much higher viewing number than could be accommodated in church, with a healthy donation being given to the Children's Society. We will review our options for our Christmas service for December 2022.

While we don't have any safeguarding issues currently, Jill and Octavian are trained, with Jill being our safeguarding officer, to ensure that all who are vulnerable have a safe place and people to talk to. It is important that safeguarding is at the forefront of our minds in all that we do.

Paul gave thanks to all PCC members for the work that they continue to do in Church and for our online services.

The report was favourably received by PCC members.

## **5. Election of PCC members**

All PCC members were happy to continue in office and, accordingly, they were duly elected, subject to the necessary completion of the relevant forms, as well as DBS checks required.

## **6. Appointment of Honorary Independent Examiner of Accounts**

Rev'd Paul Paterson proposed that Paul Harrison (who has acted in this capacity in recent years) be appointed again as account examiner. Rev'd Paul Paterson has spoken to Paul Harrison and he has graciously accepted (All in favour).

## **7. Reports**

### **a. Electoral Roll**

Chris Carr gave his report on the Electoral Roll noting that there are 31 people on the Electoral Roll at present, with one more about to be enrolled, and we are keeping up to date with necessary paperwork. Rev'd Paul Paterson formally thanked Chris Carr for his valuable work as Electoral Roll Officer.

### **b. Churchwardens**

Octavian Lazin gave his report, outlining the various work that had been done in the church over the year (new lighting, paths cleared and re-pointed, churchyard maintained etc – all detailed in his report, a copy of which will be available in the box in church).

Rev'd Paul Paterson on behalf of the PCC formally thanked Octavian and welcomed Mike into his new role as Churchwarden.

### **c. Secretary**

There was no formal report from the Secretary as all communications she received were promptly distributed among the PCC members, who were all kept abreast of any developments as they occurred.

Rev'd Paul Paterson formally thanked Hanneke Lazin for her work as Secretary and as a PCC member.

### **d. Deanery Synod**

Evelyn Izod gave a report on Deanery Synod on behalf of herself and Octavian – this extensive report will be filed in the Church box.

Rev'd Paul Paterson thanked Evelyn and Octavian for all of their work as Deanery Representatives.

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**e. Safeguarding**

Jill Paterson, as Safeguarding Officer, said that she had not prepared a formal report but did note that all those who were required to have undertaken the relevant training. It was also pointed out that while we are not in frequent contact with vulnerable people or children, we are very much aware of the risks and need to keep people safe. We are doing everything that we can to raise awareness of the needs for safeguarding.

The APCM closed at 6:55pm.

**Minutes of the PCC Meeting**

**1. Appoint Secretary**

Rev'd Paul Paterson appointed Hanneke Lazin as Secretary to continue in the role, she graciously accepted. The thanks of all present were extended to Hanneke for all the work that she does.

**2. Appoint Treasurer**

Rev'd Paul Paterson appointed Michael Sawyers as Treasurer; Mike graciously accepted. The thanks of all present were extended to Mike for all the work that he does

**3. Appoint Vice-Chair**

Mike Sawyers nominated Evelyn Izod as Vice-Chair - Rev'd Paul Paterson appointed Evelyn Izod to that office, with thanks for accepting the role.

**4. AOB**

Octavian reported that minor repairs were needed to re-stick the microphone in the pulpit.

Following a request to the meeting from Chris, Octavian agreed to upload the meeting minutes and reports onto the church website, as well as copies of reports being printed and put in the Church box.

Evelyn highlighted our fundraising efforts, to continue on supporting the Church.

Chris enquired about replacing the church organ. Mike commented that, while it is undoubtedly old, he is happy to continue with it while it is working. Also, we do have the backup of the electronic hymnal system, particularly

useful when Mike is away, as well as the Bluetooth speaker which Paul uses for playing pre-recorded music.

Jill said that it is important that we keep the coffee mornings going for the community (held twice each month in the Community Centre); while these are

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covering their costs they are also, perhaps more importantly, providing a service to the community. The regularity of these Coffee Morning is under review.

Chris asked about the cheque for Ukraine (at a previous PCC meeting it was decided that we would donate £250). Mike is to write a cheque to Samaritan's Purse for the work that they do for the people of Ukraine.

It was agreed that, as PCC members are able to contact each other easily, we would have our next PCC meeting in July and bi-monthly thereafter; this situation to be reviewed.

### **Date of next meeting**

Next regular PCC meeting to be held at 6:00pm on Thursday 7<sup>th</sup> July 2022

The meeting closed in love and harmony and prayer with the Grace at 7:20pm

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